

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
August 14, 2019

Council President Paolone called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilwoman June Byrnes; Councilwoman Stacy DeDomenicis; Councilman Eric Ford; Councilman Todd Gordon; Councilman Brian Heun; Councilman Darren Matik; and Council President Ralph Paolone.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Vince Polistina, City Engineer; Jen Heller, Engineer's Office; Anthony Strazzeri, CFO; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Ford motioned, seconded by Councilwoman Byrnes, to approve the minutes of the July 10, 2019 Caucus meeting without formal reading. All members of Council were in favor with one abstention from Councilman Gordon. Motion was approved.

3. Councilwoman Byrnes

A. Neighborhood Services

1. Councilwoman Byrnes announced that National Night Out was a huge success.
2. A movie night in the park is planned for this coming Friday.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis reported that Public Works installed new air conditioning at the Historical Society Building.
2. The repairs to the EMS building as a result of water damage are just about completed.
3. The stop signs in the Library parking lot have been installed.
4. There is a pop up farmers market this Saturday from 5pm to 8pm.

5. Councilman Ford

A. Planning & Development

1. Councilman Ford advised of a Resolution approving temporary signage for the Family Promise of Atlantic County
2. Councilman Ford advised of a Resolution authorizing a refund of an overpayment of a Construction Permit fee
3. Councilman Ford discussed a Resolution authorizing a waiver of a Construction Permit fee for an Eagle Scout project for Noah Dix.
4. Councilman Ford advised of a Resolution authorizing temporary signage for the Linwood Farmers Market event this Saturday.

6. Councilman Gordon

A. Engineering

1. Councilman Gordon discussed a Resolution approving Change Order No. 1- Final with Arawak Paving for the 2018 Road Program which included stormwater repairs and improvements.

7. Councilman Heun

A. Public Safety

1. Councilman Heun advised of a Resolution hiring Colleen Erbele and Cynthia Feldman as Substitute Crossing Guards.

8. Councilman Matik

A. Revenue & Finance

1. Councilman Matik advised of a Resolution authorizing the refund of a tax overpayment for 308 Frances Avenue.
2. Councilman Matik discussed a Resolution certifying review of the annual audit and reminded everyone to sign the group affidavit for same.
3. Councilman Matik advised of a Resolution authorizing the refund of traffic control funds to Communication Construction Group, LLC.
4. Councilman Matik advised of a Resolution authorizing the refund of a tax overpayment and cancellation of 2019 taxes due to tax exempt status for 10 W. Marvin Avenue
5. Councilman Matik advised of a Resolution amending the salary Resolution for non-contractual employees. The amendment is for the two new hires.
6. Councilman Matik discussed a Resolution authorizing a Contract with Global Document Services for document management.

9. Council President Paolone

A. Administration

1. Council President Paolone advised of Resolutions on the agenda authorizing Raffle Licenses to St. Josephs Church.
2. Council President Paolone discussed a Resolution authorizing the hiring of Jeffrey Jackson as the Administrative Assistant to the Tax Collector/Sewer Administrator.
3. Council President Paolone advised of a Public Hearing that will be held on the issuance of a Club Liquor License to the Linwood Country Club.
4. Council President Paolone discussed Resolutions awarding a new Club Liquor License to the Linwood Country Club and authorizing the issuance of same.
5. Council President Paolone discussed a Resolution authorizing the hiring of Angela L. Marshall as an Administrative Assistant to the Construction Official and Zoning Officer. He thanked the interview committee for their time during the process.

At 6:05 P.M., Council President Paolone called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk